

Viking SENSO Association

Bylaws

ARTICLE I: NAME AND LOCATION:

- Sec. 1 Our national non-profit 501(c)(19) veterans Organization naming convention is the **Viking SENSO Association**.
- Sec. 2 The registered business location of our national **Viking SENSO Association** shall be in the City of Las Vegas, County of Clark, State of Nevada.

ARTICLE II: SUBORDINATION:

- Sec. 1 The governing authority of this **Viking SENSO Association** shall be vested in the Board of Directors, (herein after referred to as the “**Board**”), comprised of **President, Vice President, Treasurer, and Secretary**.
- Sec. 2 The **Board**, as needed, may solicit/appoint **Ad-Hoc Director(s)** for specific purposes or terms, as determined at the time of their appointment.
- Sec. 3 The **Board**, as needed, may solicit/appoint **Trustee(s)** for specific purposes or terms, as determined at the time of their appointment.
- Sec. 4 There are no other Units or Posts associated with the **Viking SENSO Association** and therefore no further subordination.

ARTICLE III: MEETINGS:

- Sec. 1 **Place:** The regular meeting place of the **Board** shall be monthly via Zoom.
- Sec. 2 **Time:** The regularly scheduled meetings of the **Board** shall be held on the second Saturday of each month, to be called to order at 10:00 AM eastern time zone.
- Sec. 3 The **Board** may change its meeting place, appointed day or time upon a majority vote of the members present and vote at a regular or special meeting called for such purpose(s).
- Sec. 4 Special meetings may be called as deemed necessary/required at the discretion of the **President**.
- Sec. 5 **Quorum:** A quorum of Voting Members required shall be determined to be comprised of 50% plus one (1) of the Total Board Membership, represented by those Members present.
- A. A majority vote of those **Board** Members (assuming the quorum has been met) shall be required to pass/approve any/all motions.
- B. Failing to obtain a quorum, the **Board** shall make appointments/decisions as required and consistent with the Articles of Incorporation and/or these **Viking SENSO Association** Bylaws.
- C. No proxy/absentee voting will be permitted for any membership group at any time.
- Sec. 6 Distribution of meeting minutes and financial statements to all members shall be accomplished within ten (10) days of the conclusion of the meeting.

ARTICLE IV: MEMBERSHIP:

- Sec 1 The overall eligibility and active membership in this national veterans **Viking SENSO Association** is strictly voluntary and shall at all times consist of and be confined to those members as determined and defined in the below categories (herein after referred to collectively as the “**Members**”):

- A. **Member** – 100% of all Members in this category shall be U. S. Navy Veterans who have been carrier-based S-3A and/or S-3B enlisted Sensor Operators (SENSOs) of the AW rating, who served tours while in an active duty and/or reserve status with actual S-3 aircraft flight hours.
 - B. **Legacy Member** – 100% of all Legacy Members shall be U. S. Navy Veterans who have been carrier-based S-2 Tracker, active/reserve, Naval Aircrewmembers of the AW rating who served as the predecessor Sensor Operators (SENSOs) to the follow-on S-3 Viking platform.
 - C. **Life Member** – In the dedicated interest to perpetuate the memory of our past and present Shipmates, 100% of all Life Members shall be those Members and/or Legacy Members (as defined above) who are deceased, whether from having made the ultimate sacrifice while serving on active-duty or post-service due to natural/other causes.
 - 1. Given their status as deceased, the total number of members in this category will not count toward or factor into the overall total active membership of the **Viking SENSO Association**.
 - D. **Associate Member** – 100% of all Associate Members shall be the current Spouse, Widow/Widower, and/or Life Partner of those Members, Legacy Members, or Life Members (as defined above).
 - E. **Affiliate Member** – Affiliate Members may be parents, grandparents, siblings, children (including adopted and stepchildren), and grandchildren of those Members, Legacy Members, or Life Members (as defined above). Additionally, Affiliate Members can be those veterans who provided direct S-3 Viking mission support (ASWOC/ASWMOD), principally of the AW rating.
- Sec. 2 The **Registered Membership** shall be those eligible members above who have authorized the **Secretary** permission to be included and published on the roster known as the **Point of Contact (POC) List**.

ARTICLE V: OFFICERS:

- Sec. 1 The **Board** shall consist of the following elected positions: **President, Vice President, Treasurer,** and **Secretary**, as voting members.
- Sec.2 The **Ad-Hoc Director** position is a voting position elected and appointed by the **Board**, as required.
- Sec. 3 The **Trustee** position(s) are a non-voting appointment by the **President** and **Board** approved by way of **Board** vote, as required.
- Sec. 4 Eligibility for nomination, election or appointment, installation and term of office shall be in accordance with the provisions of the **Articles of Incorporation** to include the following:
 - A. All **Board Members** are considered officers.
 - B. All officer positions are “generally” for a 2-year period.
 - C. Nominations and voting for new officers shall open following each biennial reunion as outlined below.
 - D. The position of **Treasurer** implies and requires a unique skillset.
 - 1. Due diligence and/or vetting shall be exercised, by the **Board** in place, for those nominated and/or elected to this position.
- Sec. 5 Voting for **Board Members** shall commence following each biennial reunion and shall be conducted as follows:
 - A. Approximately 15-days after the convention/reunion:
 - 1. Nominations will open to the **Registered Membership** via email.
 - 2. The **Secretary** or the **Secretary’s** designated **Trustee** as Voting Officer will extend an invitation for nominations.

3. Any **Member** can indicate their desire to run for a **Board** officer position.
 4. Any **Member** may submit a fellow member for election/re-election to an eligible position(s).
- B. Approximately 30-days after the convention/reunion:
1. Eligible nominees shall be presented to the **Registered Membership** for consideration.
- C. By no later than 45-days after the convention/reunion, those nominees shall indicate their willingness to accept position(s) for which they have been nominated, if elected.
- D. By no later than 60-days after the convention/reunion:
1. The **Secretary** or the **Secretary's** designated Voting Officer shall prepare and send via email a voting ballot to all registered members.
 2. No proxy or absentee ballots will be allowed or accepted.
 3. Only one (1) vote per household shall be allowed or accepted.
- E. By no later than 75-days after the convention/reunion:
1. The **Secretary** and the **Secretary's** designated Voting Officer shall compare voting tallies for accuracy.
 2. Any discrepancy in the tallies shall be briefed immediately to the **President** and **Vice President** for resolution.
- F. By no later than 90-days after the convention/reunion:
1. The **Board** will have reviewed the voting results, resolved any issues, and announced the results to the general membership.
 2. In the case of a tie vote, the incumbent shall retain the position.
- G. The outgoing **Board** shall:
1. Retain the responsibility for compiling and filing any/all required financial reports to close out their term year(s).
 2. File any/all required Federal and/or State tax returns for the year ending their term(s).
- H. The newly elected incoming **Board** shall:
1. Contact and coordinate any appropriate/necessary turnover with their predecessor to be completed by the end of the biennial reunion/election year.
 2. Assume their positions in their duly elected roles to begin January 1st following each biennial reunion/election year.

ARTICLE VI: COMMITTEES AND DUTIES:

Sec. 1 All **Board Member** duties are identified in the **Articles of Incorporation**.

Sec. 2 The appointed **Ad HOC Director** serving as the Reunion Committee Chairman shall assign Program Managers (PMs) as deemed appropriate and/or required.

Sec. 3 If/When practical, within 6-months from the next biennial convention/reunion:

- A. The **Board** should consider and/or appoint a **Member** as the Reunion Committee Chairman for the next subsequent biennial convention/reunion (i.e., current 2027 effort should identify **Ad HOC Director**/Chairman for the 2029 event, etc.).

1. This **Member** should “shadow” and/or assist the current committee so as to affect a smoother transition/hand-off for the next event.

ARTICLE VII: CONFLICT(S) OF INTEREST:

- Sec. 1 The **Viking SENSO Association** recognizes each individual and acknowledges that each member has and pursues their own interests. To understand and assess any potential of or for Conflict(s) of Interest, it must begin with a clear understanding of the mission and purpose of this **Viking SENSO Association**. Therefore, our collective goals and objectives as a **Viking SENSO Association**, as outlined below, shall provide the basis for this discussion and any determination(s) related to Conflict(s) of Interest:
- Sec. 2 The fraternal, patriotic, historical, charitable and educational purposes of this national **Viking SENSO Association** shall be:
- A. To represent and facilitate this Veterans organization of U. S. Navy carrier-based S-3 Viking enlisted Sensor Operators (SENSOs) of the AW rating,
 - B. To promote the general public education and history of this specialized and elite group of Naval Aircrewmembers,
 - C. To perpetuate the memory of our past and present Shipmates, and
 - D. To contribute to the general camaraderie and philanthropy of this group via local/regional special events and/or biennial National convention/reunion.
- Sec. 3 In the interest of simplicity, both for the individual member(s) and the **Board**, the following shall provide the governing Policy addressing Conflict of Interest for the **Viking SENSO Association**:
- A. Any Fundraising, Solicitation(s), and/or Promotions to any individual or organizations founded or operating contrary to the Mission/Purpose of the **Viking SENSO Association** shall not be sought nor accepted.
 - B. Individual(s) promoting the **Viking SENSO Association**, or in the capacity to represent the **Viking SENSO Association**, shall consider and avoid direct involvement, or the optics thereof, with any organization contrary to the **Viking SENSO Association** Mission/Purpose, while in said capacity.
 - C. In no case shall an **Viking SENSO Association** event be conducted in any facility or hosted by any group/organization contrary to the overall mission/purpose of the **Viking SENSO Association**.
 - D. As potential Conflict(s) of Interest may occur, not just at the organizational but at the individual level, and in the interest of full transparency, the following Policy shall apply to any/all **Directors**, and those in positions appointed by the **Board**:
 1. Each **Board/Appointed** member shall compile and post a short biography to include a brief employment/work history and any other memberships (i.e., alumni groups, community and/or volunteer organizations, etc.) to which they are enrolled and/or active participants therein.
 2. Each **Member-candidate** seeking election shall compile and submit their short bio (as noted in #1 above). This bio shall be included in the notification to the general membership of those **Members** on the ballot for election.
 3. Each **Board** and **Committee** meeting may include a standing review/discussion of any potential Conflict(s) of Interest and document same in the Meeting Minutes.
 - E. Any/all potential Fundraising, Solicitations, and/or Promotions, to include the use of **Viking SENSO Association** logos or branding, shall be submitted to the **Board**, specifically for their review, determination, and/or avoidance of Conflict(s) of Interest.

- F. Any identified Conflict(s) of Interest shall be determined and addressed as follows:
 - 1. At the Organization level, said activity shall be declined.
 - 2. At the Individual level, it may be recognized that while an individual may be in a Conflict of Interest situation, it could be determined that said individual or organization may still benefit the overall objectives of the **Viking SENSO Association**.
- G. In such a case, the individual may best be able to present a case to the **Board/Committee** but shall recuse him/herself from any voting and/or contracts with said entity.

ARTICLE VIII: CONTROL OF SUBSIDIARY UNITS:

Sec. 1 There are no subsidiary units or posts.

ARTICLE IX: EXPENDITURE OF FUNDS:

Sec. 1 At this time, the following pre-authorized expenditure limits have been submitted by the **Board** and approved by the **President**:

- A. **President's** discretion - up to \$500,
- B. **Treasurer** and/or **Secretary** - reimbursed personal expenditures, for incidental costs in administering their respective roles/requirements, up to \$500.

Sec. 2 Any expenditure of funds, (for those amounts \$501 and above) shall be made only after prior approval and authorization by the **Board**.

- A. All checks for the expenditure of the **Viking SENSO Association** funds shall be numbered in sequence, the number of each check to correspond with the voucher authorizing the same.
- B. Other expenditures may be made using acceptable banking practices.
- C. All disbursements of the **Viking SENSO Association** funds shall bear the signature of the **Treasurer** or other person(s) authorized by the **President**.
- D. The adoption of this Article shall constitute authorization by the **Viking SENSO Association** for the prompt payment of bills by the **Treasurer**, when and as due.
- E. No other payment or expenditure shall be made except for the specific prior authorization of the **Viking SENSO Association** in each and every case.

Sec. 3 The **Treasurer** shall:

- A. Provide a monthly written Financial Report to the **Board** as a standing Agenda item and post it to the **Viking SENSO Association** website.
- B. Generate special financial reports, as required, per direction of the **President**.
- C. Direct and oversee an annual Audit for end of each tax year.
- D. Complete and file all required Federal and State tax returns as due.

ARTICLE X: COMPENSATION:

Sec. 1 No compensation shall be paid to any officer of this **Viking SENSO Association** for their services as such officers, except as hereinafter may be provided for consideration and approval by the **Board**.

ARTICLE XI: FUNDRAISING, PROMOTIONS, & SOLICITATIONS:

- Sec. 1 The fiscal functionality of this **Viking SENSO Association** relies solely upon the generosity of its **Members** in the form of donations. As such, fundraising and/or donations from outside its membership, while desirable and worthwhile, require the following constraints:
- A. Any/All proposed individual or group member solicitation for donations or promotions shall require review and pre-authorization by the **Board**.
 - 1. The primary focus herein is the review and/or potential for or the appearance of a Conflict of Interest in the promotion sponsor/donor and the overall mission and foundation of this **Viking SENSO Association**.
 - B. No solicitation of funds or donations, or otherwise engage in fundraising activities or projects, outside of the immediate geographical area(s) or community of the **Viking SENSO Association**.
 - C. Seeking funding via federal grants, specifically for reunions or sponsorships, within the **Viking SENSO Association** is permissible.
- Sec. 2 No solicitations or ticket sales shall be permitted in the **Viking SENSO Association** meetings unless such solicitations or ticket sales have been approved in advance by the **Board**.
- Sec. 3 In place of general membership dues, all funds solicited shall be in the form of individual donations and applied as follows:
- A. Angel Donors - those donations from an individual Donor **Member** who wish to remain Anonymous to the general membership.
 - 1. These donations could be for a specific purpose or a contribution to the General Operating Fund as directed by the Donor.
 - B. Donor Directed - those amount(s) to be applied to a specific use and/or sub-committee.
 - C. Any/All donations received, with no specific use/sub-committee identified, shall be added to the **Viking SENSO Association** General Operating Fund and utilized at **Board** discretion, as needed.
 - D. Any funds left over in the current fiscal year shall be carried over and applied to the following fiscal year.

ARTICLE XII - DISPOSITION OF PROPERTY:

- Sec. 1 The **Board** shall be accountable for and administer the following specific categories of its property, to be reviewed and amended as deemed necessary:
- A. **Viking SENSO Association intellectual property:** Shall always be the exclusive property of the **Viking SENSO Association**, For Official Use Only (FOUO), under strict limitations in the private (i.e., non-public domain).
 - B. **Viking SENSO Association generated multi-media content and productions:** Generally produced in the course of **Viking SENSO Association** activities in the public domain, for use to promote the overall image, interest, and benefits of the **Viking SENSO Association**.
 - C. **Membership submitted content:** That content, provided by a private member submitted to the **Viking SENSO Association**, may be used and published in the public domain as the **Board/Viking SENSO Association** may deem.
 - D. **Social media and Viking SENSO Association developed/maintained Website(s):** The **Viking SENSO Association** has and will maintain its public presence via:

1. **Social media (Facebook):** As a Group site allowing additional members after vetting by the **Board** and/or General membership. Admins will consist of the Public Affairs Officer (PAO) and **President**, or their appointees.
 2. **Viking SENSO Association Website:** Shall always be deemed and considered to be in the public domain. Due regard should be considered for all content.
- E. **Communications, Distribution, and Personally Identifiable Information (PII):** The **Board** shall at ALL times be accountable for the due regard and consideration in their communications, with utmost concern in relation to protecting the PII and the privacy of the membership. Release and Distribution, in any format to any entity, shall be given due regard to protect PII and FOUO.
- F. **Viking SENSO Association physical assets, material, and funds:** If, at such time, the **Viking SENSO Association** may accrue physical assets, and/or excess funds, they shall at no time be distributed to or among the individual members thereof.
1. If, upon disestablishment, any physical asset shall, to the extent practical, be returned to the donor of said asset.
 2. If not able, and/or in the case of excess funds, they shall be donated to a similar non-profit 501(c)(3) or 501(c)(19) organization.

ARTICLE XIII: SPEECHES:

- Sec. 1 In the interest of fairness and in keeping the general order and productivity of meetings, the following limitations will be followed:
- A. No member will be permitted to speak on any one subject (Pro or Con) more than twice.
 1. The first time shall be no longer than five (5) minutes,
 2. The rebuttal shall be no longer than three (3) minutes,
 3. With the exception of a committee report/recommendations and/or visiting guests who have a message to impart.
 4. Any/all members may have the opportunity to make a speech to the **Board**, with 31 days prior notice to be added to the agenda for the next scheduled meeting.

ARTICLE XIV: MISCELLANEOUS:

- Sec. 1 It is the inherent individual responsibility that every member of this **Viking SENSO Association** should provide and maintain their current/correct address and/or email address on the roles of the **POC List** by promptly reporting any change of same to the **Secretary** and/or **Secretary's** designated **Trustee** serving as the Membership Officer.
- Sec. 2 One copy of these Bylaws shall be issued to each elected and/or appointed officer of this **Viking SENSO Association**.
- A. Upon approval, these Bylaws shall be posted in the Public Domain on the **Viking SENSO Association** web/Facebook site for the general membership.
- Sec. 3 In all **Viking SENSO Association** proceedings, not provided for by these Bylaws, it shall be incumbent upon the **Board**, as the ultimate governing authority, to review and /or resolve said proceedings in as consistent a fashion as the overall mission and objectives of this **Viking SENSO Association** for the greatest benefit of its' members.

ARTICLE XV: AMENDMENTS:

Sec. 1 These Bylaws shall become effective upon review and approval of the **Board**.

Sec. 2 These Bylaws may be amended by a two-third vote of the members present and voting at a meeting:

- A. Provided each member had been notified at least twenty (20) days in advance, and
- B. Upon request, provided a copy of the proposed amendments.
- C. When a two-thirds vote of the membership cannot be obtained, the **Board** shall render the vote with majority ruling.

Sec. 3 These Bylaws shall be reviewed on an annual basis.

- A. The annual review should be conducted by the **Board** during the January meeting.

The following **Members**, as the **Board of Directors** of this Veterans non-profit **Viking SENSO Association**, by their signatures acknowledge approval of Articles I through XV herein and submit these **Bylaws**, for and in the interest of the **Viking SENSO Association**, effective **March 14, 2026**.

ATTEST:



President: Gregory K. Bules

Colonel, U. S. Air Force (Retired)



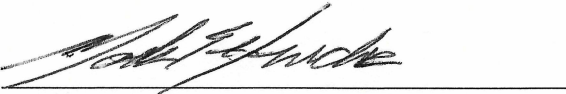
Vice-President: Robert E. Lewis

CWO2, U. S. Navy (Retired)



Treasurer: Martin W. Nielsen

CWO4, U. S. Navy (Retired)



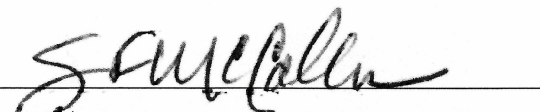
Secretary: Mark E. Hendricks

AWC (AW/NAC), U.S. Navy (Retired)



Ad-Hoc Director: Karen A. Maule

Associate Member



Ad-Hoc Director: Scott F. McCollum

LCDR, U. S. Navy (Retired)